Prior to 2012, Presidential citations had included text. President-Elect Wilson will draft a policy for the Policies and Procedures Manual requesting that future presidents provide written citations for the archives.

The Executive Committee will consider how to maintain the archives to permit indexing of materials related to specific Presidential initiatives.

**Report from the Fund for Excellence**

The Executive Committee discussed possible methods to solicit contributions to the Fund for Excellence such as adding a link to the Web site, including an option to donate when individuals register for STP events, sending periodic announcements on PsychTeacher and TOPNEWS-Online, posting on STP’s social media sites, sending an email to members at the end of each year, and including information on donating to the Fund in all announcements of the teaching awards. The Executive Committee discussed whether the Fund for Excellence might establish its own PayPal account for donations. The President will relate these proposals to the FFE.

**Report from APA Council Representatives**

The Executive Committee noted the decline in APA memberships and early career members and the reconfiguration of PT@CC into the Committee on Associate and Baccalaureate Education.

**Treasurer’s Report**

STP spent less money than budgeted and earned more than anticipated.

Some officers are provided start-up release funds (e.g., course buyouts), but some of these officers have asked to defer the funds until the second year in their positions. President-Elect Wilson will draft language for the Policies and Procedure Manual that identifies which officers are eligible for start-up release funds and that provides flexibility in the timing of requests for start-up funds.

**Meetings during 2015 APA Convention**

The Executive Committee will follow the schedule from the 2014 convention of holding a 3-hour Executive Committee meeting on Thursday morning with the Business Meeting and Social Hour on Thursday afternoon.

President Baker expressed concern that the Executive Committee does not have sufficient time for strategic planning. The Executive Committee will consider future arrangements that may include moving the Fall meeting from APA to another venue or holding meetings via phone or video conferencing.

**Updates to the Policies and Procedures Manual**

President Baker discussed her recommendations for changes to the Policies and Procedures Manual.
Hi everyone, and Happy Thursday.

I wanted to update you on the current status of the EC discussion regarding moving some EC events (such as the Annual meeting, Business meeting, Presidential address, others) to ACT, maintaining a strong STP presence at APA, possibilities for moving the ACT venue, and so forth.

I've asked a committee consisting of some EC members as well as others with experience and insight into programming issues to consider options and report back to the EC to help us think this through, and hopefully move us toward a decision for the future.

I want to thank everyone for the discussion concerning these issues. Many of you raised some very important issues and points to think about. Please continue to discuss this and share ideas if you have them; I've asked the committee to use input and wisdom from the TOPEC group to inform their discussions.

So - keep those ideas coming if you have them!

Thanks to all.

Suzie

***********************************************************************
SOCIETY FOR THE TEACHING OF PSYCHOLOGY
Extended Executive Committee Discussion List

LISTOWNERS:
Bill Hill <bhill@kennesaw.edu>
Dave Johnson <djohnson@jbu.edu>

This list is hosted by Kennesaw State University, Kennesaw GA
***********************************************************************
Subcommittee Members: Angel Legg, Natalie Kerr Lawrence, Jamie McMinn, Aaron Richmond, Janie Wilson, Ted Bosack

Subcommittee Purpose

On various occasions, STP Executive Committees (EC) have discussed the pros and cons of holding the summer EC meetings independent of the APA Convention. When the Best Practices Conference, now the Annual Conference on Teaching, was inaugurated in 2002, such discussions focused on the feasibility of conducting EC meetings at ACT in October rather than at APA in August. The perceived advantages of making this change pertained primarily to cost (APA is held in cities with steep hotel costs) and the amount of time available for the EC to meet (3 hours at APA vs. a possible full day at ACT). Furthermore, consultation with TOPEC produced mostly positive feedback making this change. Therefore, President Suzie Baker appointed the ACT/APA Subcommittee to explore and make recommendations on how the shift could be best implemented in 2016 in such a way to add value to both ACT and to APA. Because moving EC meetings and other activities currently at APA to ACT could impact both meetings, the Subcommittee was also charged with making recommendations of ways of assessing those impacts.

Subcommittee Considerations

Pros and Cons

The Subcommittee concurred with prior assessments of the rationales for moving the EC meeting to ACT. Certainly more time could be made available for EC meetings on the day prior to or after ACT, and the EC would likely be better able to manage STP business. The issue of cost seemed less clear. Although the cost of the EC meeting itself would likely be less at ACT than at APA (including travel, hotel, and meals), the overall cost of conducting the meetings might be greater. STP would have to send some subset of officers to APA even if the EC meeting were not to be there. In addition to supporting people directly involved in the Convention (APA program director and two council representatives), STP should, as a division of APA have a presence at the convention and participate in APA events designed for divisions. In addition, some activities, such as a social hour, will likely be kept at APA, and a contingent of officers should be on hand for that. Therefore, it might be desirable for the president, president-elect, past-president, and executive director to attend APA, and the cost of supporting that travel might negate the savings produced by holding the EC meeting at ACT.

Another perceived benefit of moving to ACT is to support and highlight STP's standout conference. Like ToP, ACT is one of STP's gems, and supporting it by conducting events that have been at APA could make it more visible, increase submissions, and increase attendance. The EC will have to decide if these factors outweigh the potential greater cost of having EC representation at both conferences.
What Would Move to ACT?

The focus of this initiative is to move the EC meeting and the STP business meeting to ACT. Given that presumption, matters of scheduling and timing arise.

Regarding the EC meeting, the committee could arrive on Wednesday and meet on Thursday from 8 to 5. Alternatively, the meeting could take place on Saturday afternoon after ACT concludes and/or on Sunday. In this event, travel could be on Sunday afternoon or Monday. The EC would have to determine its preference for meeting times. The contract for 2016 has not yet been finalized, so provisions for space, catering, and the like could be included.

The business meeting could be handled in a couple of ways. If the EC meets on Sunday, the business meeting might occur on Saturday afternoon as the last event of ACT. Were this to be the case, feedback from the business meeting might be used in the EC deliberations. On the other hand, this arrangement would not permit announcement of EC decisions made at ACT at the business meeting.

Another alternative is to reinstate the STP dinner on Friday night and hold the business meeting before the dinner. This model would be similar to the current situation in which the meeting occurs before the social hour at APA. Because the 2016 contract has not been finalized, these options are all feasible.

Another event that could be moved to ACT is the presidential address. Holding this event when close to 200 members are likely to attend seems reasonable. Also, however, divisional presidential addresses are typical at APA. It would not be unreasonable for president to address both conferences.

Awards

Currently, we present our Excellence in Teaching Awards, presidential citations, and presidential and vice presidential service awards at APA either during the business meeting or social hour. Some or all of these could move to ACT. Arguments in favor of this action are that travel for recipients would likely be cheaper, recipients would have the opportunity to attend a conference fully devoted to teaching, and greater attention might be called to our major conference. There was some concern expressed in the subcommittee that moving the awards away from the largest national psychology convention might diminish the prestige of the awards. In addition, some recipients might prefer to attend this larger, general psychology event, and moving to the smaller venue might make competing for the teaching awards less attractive. These issues might be resolved by giving the recipients the choice of where to receive an award. A down side of this solution could be that having an awards ceremony without the meeting structure that currently exists at APA might reduce attendance at the APA event and provide less visibility for the recipients.

The subcommittee leaned toward presenting awards at ACT. However, there was also strong feeling that the views of Vice President for Recognition and Awards should be carefully considered prior to a decision being made by the EC.
Activities at APA

The subcommittee agreed that STP should continue to conduct scholarly programming at APA as currently. In addition, the program might include a presidential address and/or a session conducted by the presidential triumvirate that might be a scholarly symposium and/or a Q and A session with STP members. In the latter case, the session would substitute for a business meeting at which formal actions might be taken and provide information about STP grants, programs, resources, and involvement opportunities. The content of this session will be determined by ECs.

The subcommittee favored continuing a social gathering at APA for STP members. If awards are retained at APA, the ceremony could be in conjunction with this social event. Noting that the catering costs at convention hotels tend to be very high, the subcommittee would encourage the STP’s director of APA programming to consider arranging the event at a venue other than the hotel. Until recently, STP held an international dinner at restaurants in the APA host city, so conducting the activity at a nearby location would not be unfamiliar. If the budget for the social gathering is kept at its current level, the fare provided would be considerably better and more extensive, and, over time, the event might attract increasing numbers.

APA conducts a variety of events that in which STP should participate as a division of the organization. For example, the DSO invites all divisions to have a two-hour presence at the DSO booth in the convention hall to network with the DSO staff and to pitch the division attributes to potential members. The traffic at the booth is pretty heavy, and STP has been able to enlist new members in this way. The subcommittee entertained the idea that this sort of outreach might be best conducted by younger members of the Society, ECPs and GSTA members.

This year, the APA Membership Committee is conducting a two-hour session on using leadership development strategies as a method of membership retention. It is not unusual for APA to offer these sorts of sessions, and STP should be represented at them, both to support the Association and to benefit the Society.

The subcommittee noted that some divisions publicize their benefits and recruit members by taking a booth in the exhibit hall, and STP might enhance its presence at the convention in this way. This year, booth prices range from about $975 to $2,275 with cost being largely a function of booth location. Were STP to sponsor a booth, it could have available copies of ToP, e-Books, information about Society benefits, and other attention-getting devices to stress the value of STP membership. Booths, of course, require a presence, and the leadership would have to work out a plan for that presence and for managing the booth. With the Society moving away from the APA Convention in some ways, it may be worthwhile to explore a new presence in the exhibit hall. A part of this presence would be opportunity for completing paper or online membership forms, and these materials would give us one measure of the effectiveness of this initiative.
Travel Support for APA

STP would have to support travel to the APA Convention for people who are involved in activities on behalf of the organization: the director for APA programming and the two APA council representatives. Also, the presidential triumvirate and the ED would have roles related to social events for the society and APA, APA business and divisional activities, and, as suggested above, a role in the program, so travel support should be available for these individuals. The VP for recognition and awards might be supported if the awards ceremony stays at APA, but the president could certainly handle that duty. Finally, as noted above, involving our younger members in outreach activities is an attractive option. We could task a supported GSTA and ECP leader with staffing the outreach effort, sharing coverage responsibilities at an STP booth in the exhibit hall, and advocating for STP membership at ECP, GSTA, and APAGS events. Were we to take this step, the total number of supported travelers to APA would be nine. STP, of course, provides only partial support for council reps who receive some funding from APA.

ACT Locations

If the EC and business meetings move to ACT, we will have to hold the conference in additional locations around the country. The subcommittee investigated this matter and has recommendations.

Natalie Kerr Lawrence’s term as ACT director extends into 2016, and she will direct that conference. However, we will need to appoint a new director for the 2017 conference. Natalie will begin training the new person this fall but he or she won’t take over October 2016. During the period of transition, the Natalie is willing to work together on the initial stages of planning the 2017 conference. To reduce difficulties associated with these changes, the subcommittee recommends that ACT stay in Atlanta (Decatur) for 2016.

The subcommittee consulted with the meeting planner in the DSO, Veronica Allen, and found that the support offered by the DSO for planning divisional conferences is extensive. The DSO will distribute requests for proposals (RFP) to hotels in cities that we and the DSO agree would be desirable locations for ACT. RFPs could be sent to hotels in multiple cities, and we could select the proposal we like best from one of them. Alternatively, we could target an individual city for each year and select the hotel that submits the most attractive proposal. Ultimately, the Society may decide upon a rotation through hotels in several cities that have proven to provide good facilities that result in good attendance.

The subcommittee recommends that the director for ACT and the EC work closely with the DSO to select host cities and hotels for ACT and to achieve the best contracts for the Society. The experience of the DSO and APA Legal staffs will be invaluable in this endeavor.

The subcommittee specifically discussed locations for ACT 2017 because planning for that year should begin very soon to assure desirable dates and location. In EC discussions, someone proposed San Antonio as a possibility, and we explored that with Veronica Allen. Veronica indicated that the city has several hotels along the Riverwalk that are a good size for ACT and that October would be good for fiscal
and weather conditions. The subcommittee recommends that the director for ACT complete the DSO questionnaire and pursue with the DSO submission of an RFPs to San Antonio hotels on or near the Riverwalk.

Discussion within the subcommittee and with Veronica Allen resulted in several recommendations about sites for ACT after 2017. We should seek cities and hotels of moderate size on the coasts and middle of the country. The sites should have easy access by air at low to moderate cost. Cities should have moderate costs for tourists, ruling out the District of Columbia, New York, San Francisco, and other costly sites. It would likely be a good idea to avoid APS and APA host cities in the years that those cities are hosts. It may be useful to consult with the administrations of the regional psychological associations for evaluations of the settings in which they hold their conventions. Because it may be helpful to have an involved STP member living in the ACT convention city as a local arrangements liaison, the director of ACT might solicit such support prior to final RFP distribution.

In our deliberations, likely cities mentioned included Denver, Austin, Omaha, Phoenix, Charleston, Savannah, Nashville, and Memphis. We included no cities right on the west coast because we were not aware of locations that meet the criteria suggested. Consultation with the DSO might reveal west coast cities that we could visit.

Assessment

The subcommittee recommends collecting data from several sources to assess the aftermath of shifting STP activities from APA to ACT.

Attendance is a key feature. We have data on ACT attendance in past years, and we can get counts of Division 2 members who attended APA in the past. Going forward, we can continue to collect these data to assess changes after the shift. In addition, we can collect counts of attendance at individual sessions at APA this year and in years to come to see if there are ensuing changes. We can also gather from the directors of APA programming and ACT the number of program proposals before and after the shifts to see if there are changes in that area. Attendance at the social hour could also be monitored this year and going forward.

We can also compare the budgetary impact of these changes. Comparison of actual costs for travel to both conferences and of contracts for ACT will permit us to see the fiscal impact of the changes.

Subjective factors are also important, and several sorts of surveys could gather this information. We have records of prior attendees at ACT, and we could survey repeat attendees after the changes on their perception of their value to the conference. It is not clear that we could get such data on APA, but we could explore that. In addition, exit surveys, particularly at ACT, could help to fine-tune the programming arrangements and gather data on possible future sites for the conference.

Actions the EC must take regarding the 2016 EC meeting and beyond:
1. Decide whether or not to move EC summer meeting to ACT in 2016.
2. Vote on holding ACT and EC meeting in Atlanta (Decatur) in 2016.
   a. Consider EC meeting timing (Thursday?)
3. Vote on engaging the DSO for sending RFPs to hotels for 2017 ACT and beyond.
   a. Consider San Antonio for 2017
4. Decide what other functions to move to ACT in 2016 and beyond
   a. Awards
   b. Business meeting
   c. Consider timing of awards, business meeting, banquet, etc (Consult ACT Director)
5. Decide whether to have an STP booth at the APA Convention
6. Decide who will be supported to attend APA, possibly including and ECP and GSTA person
7. Consider membership meeting content and/or presidential symposium
SOCIETY FOR THE TEACHING OF PSYCHOLOGY (APA DIVISION TWO)
MINUTES OF THE 2015 EXECUTIVE COMMITTEE MID-YEAR MEETING

AUGUST 6, 2015
TORONTO, ONTARIO, CANADA

Approved October 19, 2015

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<th>Members of the STP Executive Committee</th>
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<td>Suzie Baker</td>
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<th>ADDITIONAL ATTENDEES</th>
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<td>Bill Hill</td>
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<td>Ken Keith</td>
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<td>Mary Kite</td>
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<td>Barney Beins</td>
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<td>Jamie McMinn</td>
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Call to Order, Welcome, and Introductions

President Baker called the meeting to order at 8:05 AM. Baker thanked Past President Landrum and Vice President Finley for their service on the Executive Committee.

The August 2015 Agenda Book contains all of the reports that members of the Executive Committee reviewed prior to the meeting. These minutes include the results of votes and summaries of substantive discussions during the meeting.

Report from the Executive Director

Executive Director Bosack provided an update of membership numbers available in the report included in the Agenda Book. The Society’s membership is approximately 4000 members and is approximately 10-15 members below our records of membership from last year.

Bosack noted that several authors of reports in the Agenda Book were uncertain how to identify the current status of an individual’s membership in the Society, which is required for service in certain offices, committees, or task forces. Bosack indicated that individuals who need this information should contact the Executive Director, who receives monthly membership reports from APA Division Services that indicates membership status in the Society and in APA.
Report from the Archivist

Bill Hill’s role as Archivist is scheduled to end on December 31, 2015. Hill reported that he has created and organized PDF archives of approximately 6GB that he maintains in a Dropbox account ($99 per year) and on two external hard drives.

Hill agreed to provide the Executive Committee a position description for an Archivist/Historian who would report to the Executive Director and who would be responsible for sustaining the current archives and for collecting materials on an ongoing basis to add to the archives.

Hill has 12 banker boxes of print materials that he recommends be offered to the archives maintained by the Center for the History of Psychology at the University of Akron.

The Executive Committee suggested that Bill may use his budget at his discretion to travel to Akron to locate additional archival materials that would fill in gaps in the resources that he has already archived.

Based on Hill’s recommendations, Executive Director Bosack agreed to seek advice from APA’s Office of General Counsel and the staff at the Center for the History of Psychology on (a) how to archive sensitive materials such as correspondence related to personnel decisions that may need to be maintained for historical records but that should require special permissions for access and (b) how to obtain permissions for print materials such as Presidential addresses that may require contacting individuals or estates who hold intellectual property rights.

The Executive Committee commended Hill for the quality and thoroughness of his work and will ask Executive Director Bosack to write up a Division Two Spotlight item on the development and sustainment of the Society’s archives with an acknowledgement of Hill’s contributions.

Report from the Secretary

Secretary Pusateri agreed to continue producing summaries of electronic discussions on the Executive Committee listserv that do not lead to formal votes and to maintain those summaries separately from the report of formal votes.

The Executive Committee will continue to discuss issues online, but future votes will required synchronous conversations (e.g., via teleconference or videoconference). President Baker will call for conference calls on an ad hoc basis, which the Secretary will coordinate.

Report from Vice President for Recognitions & Awards

One of the current members of the Fellows Committee was recently elected to serve as a Vice President beginning January 1, 2016. President Baker will encourage incoming Vice Presidents who currently serve on committees to contact the committee chair and Vice President to discuss whether and when to discontinue service on the committee, allowing time for the search for a replacement and a smooth transition.
Report from the Vice President for Diversity & International Relations

The Executive Committee discussed the position description for the Director for International Programming, which is summarized in a later section of these minutes.

Report from the Vice President for Programming

Division 2 Programming at the APA Convention. Vice President Richmond announced that Jamie McMinn agreed to serve a second term as Programming Chair for Division 2’s program at the APA Convention. The Executive Committee commended McMinn for his work on the current and past programs during his first term.

Director for International Programming. The Executive Committee discussed the proposed position description for a Director for International Programming, a position that will be created for an initial period of three years, during which it will undergo review by the Executive Committee. Vice Presidents Richmond and Nolan recommended that the Director for International Programming report directly to the Vice President for Programming in consultation with the Vice President for Diversity and International Relations. The Executive Committee discussed the travel budget included in the description, which may need to be modified in future years based on the costs for travel to international conferences where the Society desires to have a presence and the identification and selection of liaisons who may help sustain the Society’s presence at future conferences. The Executive Committee also discussed possible measures to assess the impact of the new position, including (a) increases in international memberships, (b) membership renewals from international members who joined initially for free, (c) use of resources by international faculty (which could be tracked by IP addresses), and (d) international submissions to Teaching of Psychology and OTRP. Past President Landrum indicated that there is also the value of “good will” to serve international faculty that may not be captured by tracking assessment data.

**VOTE 2015-08-06-01**
Motion: I move to accept the proposal for establishing a Director for International Programming for a 3-year term beginning January 2016.
Moved: Janie Wilson
Seconded: Eric Landrum
Outcome: PASS (8/0/0, Y/N/A)

Vice President Nolan agreed to contact past Presidents to consider applying for this position.

Report from the Vice President for Membership

**VOTE 2015-08-06-02**
Motion: I move to continue the budget line for inserts in issues of Teaching of Psychology through December 2016.
Moved: Tom Pusateri
Seconded: Susan Nolan
Outcome: PASS (7/1/0, Y/N/A)

President Baker will ask Vice President Finley and incoming Vice President for Membership Meera Komarraju to develop a recommendation for the future of inserts beyond the January 2016 issue.

President Baker requested that the Executive Committee delay its discussion of the recommendations from the Social Media Working Group until a future meeting.

**Report from the Treasurer**

*Investment Policy Statement.* Treasurer Kreiner summarized the advice he received on the investment policy statement that he, President Baker, and Executive Director Bosack drafted with advice from financial planners at TIAA-CREF and from a consultant contracted by APA’s Office of General Counsel. Kreiner indicated that the Executive Committee has a fiduciary responsibility, based on the level of knowledge we possess, for maintaining the finances and investments of STP funds.

Kreiner received advice to identify how we divide our funds prior to approving the Investment Policy Statement. Kreiner suggested three categories: (a) a checking account with one year of operating expenses; (b) short-term accounts to serve as a reserve if additional operating expenses are needed, and (c) long-term investments with an 8-10 year horizon. Based on the Society’s history of expenses, one of the advisors suggested reducing the Society’s short-term account to less than the current amount of one year of operating expenses.

**VOTE 2015-08-06-03**
Motion: I move that the Treasurer maintain the Society’s funds in (a) a checking account with one year of operating expenses, (b) short-term accounts with six months of operating expenses, and (c) the remainder in long-term investments.
Moved: Aaron Richmond
Seconded: Tom Pusateri
Outcome: PASS (8/0/0, Y/N/A)

Kreiner reported that (a) the TIAA-CREF consultant recommended selecting long-term investments that are expected to generate 3-5% returns after investment fees and inflation are considered and (b) APA’s consultants suggested that the Society consider whether to use the returns from long-term investments for expenses that would benefit members rather than reinvesting the returns. Baker, Kreiner, and Bosack agreed to develop recommendations for the use of returns from the Society’s long-term investments.

President Baker thanked Treasurer Kreiner for his considerable work in developing the investment policy statement.

**Report from the ACT/APA Subcommittee**

**VOTE 2015-08-06-04**
Motion: I move that the Society move the venue of its 2016 Annual Business Meeting, Awards Presentations, and Mid-Year Executive Committee Meeting to the venue of the Society’s Annual Conference on Teaching, Atlanta, Georgia, October 2016.
Moved: Tom Pusateri
Seconded: Dave Kreiner
Outcome: PASS (6/0/2, Y/N/A)

The Executive Committee encouraged Vice President of Programming Richmond to recommend that the Director of ACT Programming change venues for the ACT conference annually.

President Baker thanked members of the task force who developed the proposal.

Report from Division 2’s Representatives to APA Council

Representatives Beins and Kite discussed concerns raised by the release of the Hoffman Report and indicated that next year’s APA Convention will include programmatic themes and plenary sessions related to ethical issues raised by the Hoffman report.

President Baker will approach Linda Woolf to chair a task force to discuss whether Division Two should draft a formal statement on the Hoffman Report. The Executive Committee also discussed other possible actions, which may include: (a) developing an information item for the Society’s members that focuses on the implications of the Hoffman report for the teaching of psychology, (b) encouraging the Director of STP Programming at APA to consider teaching-related programming relevant to the issues in the Hoffman Report, and (c) inviting members to submit comments online.

Adjourn

The meeting was adjourned at 11:05 AM.
SOCIETY FOR THE TEACHING OF PSYCHOLOGY (APA DIVISION TWO)
MINUTES OF THE 2015 EXECUTIVE COMMITTEE MEETING

OCTOBER 19, 2015

TELECONFERENCE

Approved December 10, 2015

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Call to Order, Welcome, and Introductions

President Baker called the meeting to order at 12:01 PM Eastern Daylight Saving Time.

Approval of Minutes

**VOTE 2015-10-19-01**
Motion: I move to approve the minutes of the August, 2015 Executive Committee Meeting and the minutes of the August, 2015 STP Business Meeting.
Moved: Dave Kreiner
Second: Eric Landrum
Outcome: PASS (8/0/0, Y/N/A)

Report from Annual Conference on Teaching

President Baker reported that the Annual Conference on Teaching was a success and the hotel venue was well-received. Baker thanked Natalie Kerr Lawrence for coordinating the conference.

Representation of Division 2 (STP) Officers at Future APA Meetings

The ACT/APA Subcommittee recommended that STP’s leadership should be well-represented at future APA conventions. Treasurer Kreiner noted that APA conventions are often held at expensive venues, which may require adjustments in future budgets to allow reasonable expenses for travel and accommodations.
**VOTE 2015-10-19-02**

**Motion:** I move that we (the Executive Committee of STP) fund up to four people in leadership positions as invited by the President to attend the APA convention and interact with members, with a total travel budget of $1500 per person or reasonable expenses.

Moved: Janie Wilson
Second: Dave Kreiner
Outcome: PASS (8/0/0, Y/N/A)

During the teleconference, President Baker indicated that STP will maintain the social hour so that members will have the opportunity to interact with STP leadership. Baker also suggested that the Past President may have more responsibility during the convention, and that STP should encourage more involvement from members of the Early Career Psychologists Committee and Graduate Student Teacher Association who plan to attend the convention. The main program on the first day could include a 1-hour panel of the presidents with a title that focuses on improving teaching followed by a 1-hour Q&A session and a social hour. STP could also include a Division Two poster at the poster session. Vice President Finley suggested that the presidents could split responsibilities to attend meetings of APA groups (e.g., APAGS, the International Committee) and that we should request that APAGS appoint the GSTA Assistant Chair to be the representative to APAGS. Executive Director Bosack will explore the cost of renting a booth in the exhibit hall. Vice President Schwartz suggested that we provide clarity of expectations for those we select to attend the APA convention as STP’s representatives.

**President-elect Wilson’s proposed task force**

President-elect Wilson plans to develop a task force on sharing psychological expertise with the community and will seek ideas and potential members of the task force via STP’s listserv.

**Investment Policy Statement**

Treasurer Kreiner, President Baker, and Executive Director Bosack discussed their draft of an Investment Policy Statement, a formal statement of philosophy on our investment allocations. Kreiner contacted APA’s Office of General Counsel who referred him to an outside counsel, Mr. David Sherman, who advised Kreiner that each member of STP’s leadership should treat fiduciary responsibilities to its members similarly to managing their own personal funds. Kreiner also indicated that STP increased its budget by reasonably large amounts over the last few years and we need to consider whether the income we anticipate from investments will continue to support initiatives in the future.

**Early Career Psychologists**

Vice President Finley announced that the Early Career Psychologists Committee has decided to discontinue the practice of appointing regional representatives.

**Adjourn**

The meeting was adjourned at 1:00 PM.