ARTICLE I—Name and Purpose
1. The name of this organization shall be the Division on the Teaching of Psychology of the American Psychological Association.
2. The purposes of the organization shall be: to foster superior education in and to promote excellence in the teaching of psychology, wherever it occurs; to facilitate the execution, communication and application of research on the teaching of psychology; to disseminate information on curricula, methods, and equipment designed to facilitate such teaching; and to foster continuing education programs directed toward improvement of the teaching of psychology.

ARTICLE II—Membership
1. The Division shall consist of three classes of members: Fellows, Members, and Associates.
2. Fellows, Members, and Associates shall be persons who qualify for fellowship, membership and associateship respectively, according to Article II, Sections 3, 5, and 6, of the By-Laws of the A.P.A.
3. Fellows, Members, and Associates shall be persons who are, or have been, engaged in activities directly related to the purposes of the Division.
4. Members shall be elected by majority vote of the voting Members of the Division present and voting at any annual meeting upon nomination of the Executive Committee of the Division, following action by the Division Membership Committee.
5. The Secretary-Treasurer of the Division, directly or through the Central Office, shall notify new members of their election immediately after the annual meeting. Such election shall be effective on January 1 of the following year, or as soon thereafter as the Division dues assessed by the A.P.A. are paid.
6. Any member may be expelled from the Division for cause by a two-thirds vote, taken by secret ballot, of the members present and voting at any annual meeting. Such vote shall be taken only upon recommendation by a special committee of three members to be appointed by the Executive Committee of the Division to investigate the particular case, the committee's recommendation to be submitted (a) only after it has accumulated the relevant facts and has given the accused member an opportunity to answer the charges and (b) after the committee's recommendations have been reviewed and approved by a majority vote, taken by secret ballot, of the Executive Committee of the Division.
7. Persons who qualify for Fellowship under Article II, Section 3, of the By-Laws of the A.P.A. and who have been actively engaged in the teaching of psychology in a recognized institution for a period of five years or more, not less than three of which shall have been spent in employment in the same institution, may, upon nomination by the Executive Committee of the Division following action by the Membership Committee of the Division, petition by ten members of the Division, be recommended to the Association as Fellows in the Division by a majority of the members present and voting at any annual meeting.
8. Except for Charter Fellows, who shall continue as such, all Fellows in the Division on the Teaching of Psychology shall be designated by the name, Fellow in the Teaching of Psychology.
9. On all matters calling for action by the membership of the Division, each Fellow, Member, and Associate shall have one vote and no voting by proxy shall be allowed.

ARTICLE III—Officers
1. The Officers of the Division shall be a Divisional President, a President-Elect, a Past President, a Secretary-Treasurer, and one or more Division Representatives to the Council of Representatives, as provided for in Article IV of the By-Laws of the Association, the chairpersons of the Standing Committees, and the Editor of Teaching of Psychology.
2. By virtue of his or her election, the Secretary-Treasurer shall also be considered as the elected principal Divisional Representative to Council for the term of his or her office.
3. The officers of the Division shall be Fellows or Members of the Division and of the A.P.A. and shall be elected by and only by the Fellows, Members and voting Associates of the Division and the Association.
4. The term of office for the Divisional President shall be one year, for the Divisional President-Elect one year, and for the Secretary-Treasurer three years. The terms of Divisional Representatives shall be governed by the provisions of the By-Laws of the American Psychological Association.
5. It shall be the duty of the Divisional President to preside at all meetings, act ex-officio as Chairperson of the Executive Committee of the Division, and to exercise supervision over the affairs of the Division, with the approval of the Executive Committee, and to perform such other duties as are incident to his or her office or may properly be required of him or her by vote of the Executive Committee.
6. It shall be the responsibility of the Divisional President-Elect to serve as a member of the Executive Committee and to perform the duties of the Divisional President in the event of the absence or incapacity of the latter. The Divisional President-Elect shall become the Divisional President upon the expiration of the term of the latter.
7. It shall be the duty of the Secretary-Treasurer to issue calls and notices of meetings and of nominations of officers, or to arrange with the Central Office for the issuing of such announcements; to keep the records of the Division; to cooperate with the Executive Officer of the A.P.A.; to have custody of all funds and property of the Division; to collect any special dues that may be voted in accordance with Article VIII, Section 1 of these By-Laws and to make disbursements as authorized by the Executive Committees; to serve as a member of the Divisional Executive Committee, and ex-officio as a member of the Program and Election Committees. The Secretary-Treasurer shall also serve as a Divisional Representative to the Council of the American Psychological Association.
8. It shall be the duty of the Divisional Representatives to perform the duties and accept the responsibilities specified in Article III of the By-Laws of the American Psychological Association. The Representatives shall also serve as members of the Divisional Executive Committee.
9. In case of the death, incapacity, or resignation of any of these officers (excluding the Divisional President) the Executive Committee shall by majority vote elect a successor to serve until the next annual meeting of the Division. If a candidate for office withdraws, dies, or is incapable of serving after the balloting has taken place but before the outcome of the election has been announced, the Election Committee shall declare elected the candidate receiving the next largest number of votes in that category.

ARTICLE IV—Executive Committee
1. There shall be an Executive Committee of the Division consisting of the Divisional President, the immediate Divisional Past President, the Divisional President-Elect, the Secretary-Treasurer of the Division, the Representatives to the Council of Representatives of the American Psychological Association and the Chairpersons of the standing committees.
2. The Executive Committee shall have general supervision of the affairs of the Division, performing the duties and abiding by the limitations specified in these By-Laws.
3. The Divisional President shall be presiding officer at all meetings of the Executive Committee, and the Secretary-Treasurer shall be Secretary of the Committee.

ARTICLE V—Nominations and Elections
1. The officers of the Division shall be elected by majority vote of Fellows, Members, and voting Associates of the Division, voting on a mail ballot.
2. The Election Committee shall issue a call for nominations for the Office of Divisional President-Elect, for the office of Secretary-Treasurer in those years when a term of office expires, and for the offices of Divisional Representatives, not later than February 15th of each year. The results of this nomination procedure shall be considered for advisory purposes by the Election Committee in setting up a slate of candidates for the final election.
3. The Election Committee of the Division shall count the ballots, and the Secretary-Treasurer shall report the names of the persons nominated for each office to the Central Office of the A.P.A. not later than March 15 of each year. The Central Office will ascertain the willingness of the nominees to serve, and will issue the election ballot in accordance with Article IX, Section 2, of the By-Laws of the A.P.A.
4. The final ballot shall list at least three nominees for the office of Divisional President-Elect. There shall be at least twice as many nominees as there are persons to be elected for each other office.
5. The preferential count of the votes for each office shall be obtained by the Divisional Secretary-Treasurer from the Election Committee of the Association, and these counts shall be referred to the Divisional Election Committee which shall announce the election results at the annual business meeting of the Division.
6. Officers shall assume office at the close of the annual meeting at which they are elected and shall hold office until their successors are elected and assume office in their stead. If an officer fails to accept election, his or her place shall be filled by majority vote of the Executive Committee.

ARTICLE VI—Meetings
1. The annual meeting of the Division shall take place during the annual convention of the A.P.A., and in the same locality, for the transaction of business, the presentation of scientific papers, and the discussions of professional matters in the field of the Division's interests. The Division shall seek to coordinate its program with, and participate in the program of the A.P.A.
2. A quorum shall consist of twelve members.

ARTICLE VII—Committees
1. Committees of the Division shall consist of such standing committees as may be provided by these By-Laws and such special committees as may be established by vote of the members of the Executive Committee.
2. Committees shall serve for the term of the Divisional President unless otherwise provided for.
3. There shall be five standing committees: The Membership Committee, The Program Committee, The Election Committee, The Committee on Undergraduate Education, and The Committee on Graduate and Continuing Education.
4. The Membership Committee shall consist of a chairperson selected by the Executive Committee from persons who have, if possible, served on the Membership Committee. The chairperson shall serve in that role for two years. In addition the chairperson shall appoint with the approval of the President of the Division three other persons from the Division to serve on the Membership Committee. These persons shall normally serve for two years. In addition, the Divisional Secretary-Treasurer shall be an ex-officio member of this Committee. It shall be the duty of this committee to receive applications for membership, to examine the credentials submitted, and to make recommendations accompanied by necessary data regarding each applicant to the Executive Committee, in accordance with the requirements set forth in Article II of these By-Laws.
The Membership Committee shall also examine the qualifications of Members to become Fellows of APA and shall recommend to the Executive Committee those who meet the Fellowship requirements. The Membership Committee shall solicit nominations including self-nominations in such a way as to reach as large a percentage of the Divisional membership as is feasible.
5. The Program Committee shall consist of three members appointed by the Executive Committee. Each shall ordinarily serve three one-year terms. In addition, the Divisional Secretary-Treasurer shall be an ex-officio member of this Committee. It shall be the duty of the Program Committee to make arrangements for the Program and Annual Meeting of the Division in accordance with the provision of Article VI of these By-Laws, and to coordinate the program with the convention program arranged by the Program Committee of the A.P.A.
6. The Election Committee shall consist of three members appointed by the Executive Committee. Each shall ordinarily serve three one-year terms. In addition, the Divisional Secretary-Treasurer shall be an ex-officio member of this Committee. It shall be the duty of this Committee, in cooperation with the Election Committee of the A.P.A., to conduct and supervise the mail elections of the Division as provided in Article V of these By-Laws.
7. The Committee on Undergraduate Education shall consist of three members appointed by the Executive Committee, one of whom shall be designated as Chairperson. Each member will serve a three year term, except that the initial appointments shall be staggered to permit orderly rotation of membership. The Committee shall consider, and report to the Executive Committee on, matters relating to baccalaureate and pre-baccalaureate education in psychology, including that provided in colleges, universities, junior or community colleges and high schools. Special subcommittees may, with the approval of the Executive Committee, be appointed to consider specific aspects of the Committee's charge.
8. The Committee on Graduate and Continuing Education shall consist of three members appointed by the Executive Committee, one of whom shall be designated as Chairperson. Each member will serve a three year term, except that initial appointments shall be staggered to permit orderly rotation of membership. The Committee shall consider, and report to the Executive Committee on, matters relating to graduate and continuing education in psychology. Special subcommittees may, with the approval of the Executive Committee, be appointed to consider specific aspects of the Committee's charge.

ARTICLE VIII—Dues
1. Changes in annual dues and assessments of any special dues shall be recommended by the Executive Committee and shall be decided by a majority of those voting by mail ballot.
2. The minimum membership dues are one dollar a year for each member, paid to the Division by the A.P.A. out of the members' annual subscription to the A.P.A.

ARTICLE IX—Division Publications
1. The official publication of the Division shall be Teaching of Psychology.

ARTICLE X—Amendments
1. The Division at any annual meeting by a vote of two-thirds of the members present, or by a majority of the members of the Division voting on a mail ballot, may adopt such amendments to these By-Laws as have been (a) presented and read at the preceding annual meeting, or (b) mailed to the last known post office address of each member or published in an appropriate Divisional publication, two months prior to the final vote on the proposed amendments.

ARTICLE XI—Enabling Action
1. The Division shall be considered formed and those By-Laws shall be considered in effect when they are accepted by a majority vote of those Fellows and Associates of the A.P.A. who elect membership in this Division in their registration with the A.P.A. in 1946.